**VANCOUVER ISLAND REGION TRI-ANNUAL MEETING September 25th, 2016**

**Minutes**

**1. Call to order: 1:03 p.m.**

**2. Reading of Notice of Meeting**: Patricia Anderson

**3. Quorum:** 12/17 Clubs Absent – Comox Valley, Juan de Fuca, Oak Bay, Sooke & Peninsula 7/8 Executive Absent – Judy Burwash Total: 19 /25 Guests: 4

1:09 p.m. Quorum adjusted, Peninsula SC now in attendance.

13/17 Clubs 7/8 Executive Total: 20/25 Guests: 4

**4. Agenda:** Motion **THAT** the Agenda be Approved and Amended as Necessary, made by Karen Mallon and 2nd by Betsy Burr. **Carried.**

**5. Approval of the Minutes**:

1. Motion **THAT** the preceding minutes of April 3rd 2016 be accepted, made by Luisa Shillingford and 2nd by Betsy Burr. **Carried.**

**6. Correspondence:** (e)

A. National. No questions.

B. Section. No questons.

C. Region. No questions.

D. Sanctions. No questions.

**7. Secretaries report**: Patricia Anderson

7.1 Form 100’s (7.) Patricia Anderson has all the Form 100's. Dance of Joy from Patricia. A great big Thank-You to all the clubs. Some updates to be mailed out still. **Action: Patricia Anderson**

7.2 Society info e-mailed to clubs (12.8) Send out to clubs society information from Karen Mallon. Ongoing. **Action: Patricia Anderson**

**8. Finance Report:** Judy Burwash (e) No questions.

Motion **THAT** the Treasurer's report be accepted as circulated, made by Karen Mallon and 2nd by Susan Morriss. **Carried.**

**9. Reports:**

**9.1 Chairman**: Lynne Henderson-Drake (e)

1. Registration for National ACGM (9.1.1) Done. National ACGM will continue

to have the voting done at a late enough time so that the Western Regions may participate in the voting.

**9.2 Coaches Committee**

a) Chair: Matt Willis **(e)** Coaches update in Duncan, Kelly Cruikshank and Judy Burwash put it on and it was great and very informative.

The Kurt Browning seminar was great but there were a couple of issues. Due to privacy and copyright issues, as well as setting a good example it is very important the 'no videos or phone use on the ice rules be observed. This was not done. Professional behaviour needs to be encouraged. Club presidents, please mention to any coaches who display pictures the privacy and copyright issues. Not to mention on-ice professionalism.

Kurt did a coaches talk, more of an inspiring conversation with the coaches.

Janine Raninger has retired from coaching and Shannon Light has been appointed to the Coaches Committee.

There were parents (uninsured and in street shoes and flip flops) coming on the ice! If parents and / or coaches don't follow the rules then the V. I. Region will not allow either in the rink during the seminar.

b) Facilitation: Lorraine Francisty (e) Matt Willis. No questions.

**9.3 Judges Bureau:**

a) Chair: Karen Mallon (e) A good meeting this morning, went over the test chair manual. Will be re-circulated to everybody. Also went over the tests done by coach assessment instead of a judge. Coaches can only assess their own skaters. They also have to be a certified coach and have completed the on-line course. The course will be mandatory by September 2017. This will make the large test days greatly reduced in volume and more manageable.

b) Area Co-Coordinators: Katrina Mallon, Henriette Lem. No report.

c) Officials Training: Judy Burwash (e) No questions.

**9.4** **Data Specialist Chair:** **Kathy Wallace** (e) Planned program sheets need to be sent individually. More than one can be sent in an e-mail but each planned program sheet should be individual and with the skater's name and event on it. **Action: Competitors.**

Star Skate has changed drastically so the programs are different and the current computers for the Region are now essentially obsolete. The new programs are easier to use with auto-load options and etc. The V.I. Region has approved getting new computers so as to be able to use these programs.

**9.5 Skaters Development: Matt Willis (e)** The Kurt Browning seminar was great, heard great feedback. Judy Burwash did the skater maps and programme components. Dance teacher from in town did a great job. Launie Elves did a great job on amazing healthy food. Deena Beacom, Tyler Bydnyck, Kurt Browning & Matt Willis were the on-ice coaches. Kim Cameron ran the registration and did a great job. Maybe the next time clubs could mention to any parents attending what the protocol for behavior is. Education is necessary. Parents on the ice in flip flops!!! Bad language is not accepted at our seminars. If that kind of behaviour happens more we will lock the doors and cover the windows so that the skaters get the benefit of the seminar and skating on the island will grow in a positive way. Especially when volunteers are attacked and sworn at.

Send seminar information package also to the club president's so they can help parents who might have questions. Send to Patricia and she will send out to the clubs. **Action: Matt Willis and Patricia Anderson.**

**9.6 Thin Ice:** Patricia Anderson. Blurb each Thin Ice, starting with one on the seminar that just happened and what a great job Matt Willis did. **Action: Patricia Anderson.**

So our first blurb will be a profile on Matt Willis.

**9.7 Synchro:** Susan Morriss (e) Susan did a synchro seminar just a couple of weeks ago and it was great. There were island coaches in attendance at the seminar. An ice show number is really a synchro number and the ice time needed is really only 1/2 hr - 1 hr. per week. The routines can be practised on dry land also, easier to learn the choreography for hands and etc. ahead of time. Synchro is getting bigger, not smaller and it's a way to keep your skaters involved in the sport.

**9.8 Website**: Susan Morriss (e) The V. I. Region is going to update the website and make it more interactive and easier to use. Funds have been approved for this. **Action: Susan Morriss.**

**9.9 Adult:** Susan Morriss. (e) The Adult competition was great because the adults enjoyed themselves so much and just had a great time. Skate Canada is no longer holding Skate Canada Adult Nationals. Ontario and B.C. could be holding more Adult competitions. This is under discussion now.

**9.10 Competitions:**

a) Chair: Linda Baxter (e) No questions. There is going to be a revamp on the competition manual. Action: Linda Baxter and Patricia Anderson.

b) S.S.V.I.S.I.2016 – Betsy Burr – The baskets were great and it was colourful and attractive and friendly. Volunteers were a little scarce, younger volunteers needed for runners and timers. Some volunteers worked nonstop to cover areas with no respite.

c) V.I. Interclub 2017-Fuller Lake. **(e)** Food menu upcoming**. Action: Luisa Shillingford.**

d) V.I. Region Championships 2017 Nanaimo. (e) Things are coming along. The Announcement is almost ready to go. The official hotel is the Ramada. And the other hotel is the Coast. The Ramada has a full breakfast included and breakfast starts at 6 a.m.

e) S.S. V.I.S.I. 2017 - Betsy Burr. Pretty well wrapped up. At the President's Meeting talked about who did what last year. The flowers are going to be from Port Alberni, raffle basket table is Campbell River, Sandy Shores for registration. Volunteers and coaches food for Launie Elves. Laurie Coombs was going to do medals and presentations and Save On might wish to help with that. Every club is to donate a raffle basket. The $25 food donation per club is to be done by January so that food plans can be made. Goody bags for skater's are going to be a collaborative thing. Launie is going to work on donations to the goody bags.

**Action: V. I. Clubs.**

**9.12** **Team Leader**: Laurie Coombs. Laurie will be acting as Team Leader at Sections this year.

**9.13** **2nd vice**: Launie Elves **(e)**

1. Athlete Auction item (9.14.1) Done. Thank You to Launie Elves for getting the donations.

**9.14 BC/YK AGM Reports: (e)**  Circulated in May. No questions.

**9**.**15** **Ice** **Summit** **Reports:** Judy Burwash (e), Lynne Henderson-Drake (e), Susan Morriss (e) No questions.

**9.16 Presidents meeting:** Betsy Burr.

Discussed insurance for clubs and how to register.

How to buy and sell product. It used to be registration days but now so much anymore. There is a facebook page for island skate swap. Not many people know about this facebook page. Betsy is looking who is hosting the site. **Action: Betsy Burr.**

Skate sharpening ranges in price from $12 - $22.

On-line form for on-ice accidents. Basically if you put on a bandage you have to fill out the form. If somebody gets hurt on the ice, who transports that person, who can take them. Parent is unavailable. Who is allowed to take the child? Policies and procedures within that area. Liability issues are to be considered. Group opinion - call for an ambulance. **Action: Lynne Henderson-Drake.**

Sign in and sign out sheets for who is allowed to take a child in ice shows. A coloured band could be used.

Holding meetings in appropriate place, meeting rooms great, in a house more private would be great, keep children and such to a minimum. Not in a restaurant or anything.

Rising cost of ice was discussed.

Motion **THAT** the reports be accepted, made by Karen Mallon and 2nd by Betsy Burr. **Carried.**

**10. New Business:**

**1**. Region Directory. Done.

**2**. Sanctions. Please send to Lynne Henderson-Drake. No insurance without Sanctions. Sanctions don't cost a penny so if in doubt ask for a Sanction.

**3.** Dates. January 29th and April 1st for upcoming meetings. Must have 3 meetings a year as per our Constitution and until our Constitution changes we must adhere to that.

**4**. Host site bids. The host site bids need to be to Lynne Henderson-Drake by Dec. 31 with budgets please.

**5**. Coach Update Clinic. Completed in August. Had a great turnout with 30 coaches.

**6**. Official’s Update Clinic. Oct. 30th in Victoria. All officials to attend please.

**7**. BC/YK A.G.M. 2017. May 5 - May 7. Starts quite early on the Friday morning. Test chair meeting, Employment, Michael Blanchford on the new Society Act changes 1 – 4:30. Boat cruise theme is Cinco de Mayo. Is it at the Hyatt or the Marriot? Not known yet. Saturday 7:30 a.m. registration. 12-130 keynote speaker, then Gaming, Cocktails at 5:30 and the Awards Banquet at 6. Miss Westwood being inducted into the B.C. Hall of Fame at the B.C. AGM.

**8**. S.C. A.C.G.M. 2017. It is Ottawa this upcoming year. Waiting on the date. Sometime in June.

**9**. Club Ranking 2017. It is going to maybe become mandatory and it is to be maybe be revamped. Probably so that at the provincial level they have the information for gaming and funding at the provincial level. It is not mandatory yet. If they need the information for funding could they just collect the information and not make it public? It is the ranking part that is the problem. This is still very much a bone of contention for our clubs and our lengthiest discussion yet. Very problematic.

Could the information that is available to the public also mention how the size and area of a club affects a club's rating? **Action: Lynne Henderson-Drake.**

**10**. Club By-Laws/Society Act. Conflict of Interest is much greater than it was before. There are 2 types of Club Societies. The Member Club Societies sounds like our clubs but then doesn't allow for the clubs to receive gaming. So the clubs are a Public Club Society. Since there is still ongoing discussion about the Societies changes please do not redo the Constitutions at this point.

**11**. STAR Package and Ribbons. Price going up Oct. 1 for medals and ribbons from Skate Canada - double - so order now before the price goes up.

**12**. Coach accreditation at competitions. It used to be that coach accreditation lanyard came from Skate Canada and now they don't. B.C. Sections is looking into doing accreditation lanyards or something for the B.C. Coaches. Matt Willis is looking into this and when it is happening**. Action: Matt Willis.**

**13**. Kelowna Camp update. Ask Lynne to send out the information to Patricia and she will send out to others. **Action: Lynne Henderson-Drake and Patricia Anderson.**

**14**. Other.

Active Start Seminar for Star 1 & 2. Sunday Nov. 20th, following the Interclub competition at Fuller Lake Arena, times to be announced. Forms are ready to be sent out. There is a parent information session every year at the Active Start Seminar. A Star 1 skater that does not have private lessons or does not compete yet can still come to the Active Start Semiar. Shannon Mackinlay, Leslee Rushton, Jeannie Leshure and Matt Willis are presenting.

Motion to adjourn 3:15 p.m.